

MUIZENBERG IMPROVEMENT DISTRICT NPC
Minutes of the Special Board Meeting held on Wednesday, 20 May 2015
at 16:00 at the MID Office, 85 Main Road, Muizenberg

Present:

Name	Position	Abbrev
Tony Smith	Director (Chair)	TS
Steven Frankal	Director	SF
Aloy Gowne	Director	AG
Lesley Schroeder	Director	LS
Chevone Petersen	Manager	CP
John Cartwright	MID Member	JC

No	Agenda Item		Action (Who?)	When
1.	Welcome	TS opened the meeting at 16:00 and thanked John Cartwright for participating in the Public Safety and Security Tender process on the MID Panel.		
3.	Apologies	Peter Wright, Marion Wagner and George Hill.		
4.	Agenda	1. Decision on Proposals received for MID's public safety and security tender.		
4.1	Tender Process:	<p>AG went through the process that was followed as per ISL's recommendations.</p> <p>Expressions of Interest (EOI):</p> <ul style="list-style-type: none"> • The current service provider, Grit Security Services, were given notice of contract termination on 31st March 2015. An EOI was also attached to the termination letter and the tender process was explained. • The EOI was published in the People' Post on 31st March 2015. • EOI's were received from Grit Security Services, Premier Security, Combat Force and Securitas. 		

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		<p>Site Meeting:</p> <ul style="list-style-type: none"> • The aforementioned companies were invited to a site meeting where the Request for Proposals (RFP) were discussed in detail. <p>RFP's received:</p> <ul style="list-style-type: none"> • Only two companies submitted proposals for the MID public safety and security tender. Grit and Securitas. <p>RFP Panel Review meeting:</p> <ul style="list-style-type: none"> • The MID Panel consisted of AG, TS, LS and CP. The MID board also asked JC to participate on the panel due to his knowledge in the area of public safety and security. • The contract would be awarded to the qualified provider on the basis of the most economically advantageous proposal applying the following award criteria, listed in order of priority: TOTAL points to be allocated of 100% based on the following award criteria: <ol style="list-style-type: none"> 1) Proof of technical knowledge in the area of good security and protection management services; 2) Proof of previous relevant experience; 3) Proof of qualifications and skills of team members who will undertake the services; 4) Availability of trained guards to undertake the exercise; 		
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		<p>5) Cost of undertaking the exercise.</p> <ul style="list-style-type: none"> • The Securitas proposal was very detailed and MID requested a follow-on meeting with Securitas to further discuss their proposal and to also seek clarity on their costing model as well as more details on their recommendations. This resulted in Securitas sending an updated recommendation schedule that would fit within the MID budget • The Grit proposal was very weak and did not fully address the requirements as set out in the EoI nor did it adequately satisfy the award criteria as set out in the request for proposal RFP. Taking this into account – the review panel decided that GRIT’s proposal would be up for further consideration. <p>Board Update:</p> <p>TS updated the board members on the two proposals received at the board meeting on 19 May.</p>		
4.2	Final Recommendations & Feedback.	The panel’s recommendations were unanimously in favor of Securitas 5/5.		
4.3	Comments	<ul style="list-style-type: none"> • SF and JC emphasized that foot patrollers are vulnerable on the streets and they only give a false sense of security. • JC also commented that CCTV cameras also give a false sense of security and increases the unrealistic expectation of the public. A future consideration 		

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		<p>may be license plate recognition cameras.</p> <ul style="list-style-type: none"> • JC made contact with the Groote Schuur SRA and they have a high regard for their current service provider, Securitas. • AG and LS emphasized that Securitas is also prepared to set-up an operations forum for the area to start the networking process with all key safety and security stakeholders in Muizenberg. 		
4.4	Ratify	<p>The board Awarded the MID Public Safety and Security contract to Securitas.</p> <p>Proposed by: LS Seconded by: TS</p> <p>The board agreed that the current CCTV system and operations are ineffective and will be phased out i.e. will maintain, but not replace. These cameras will not be monitored live, but will continue to record and may be utilized in criminal investigations at SAPS request.</p>		
4.5	Way Forward	<p>AG and TS to meet with Grit and inform them of MID's decision.</p> <p>AG to prepare written feedback to Securitas confirming that MID has awarded the contract to them (note branding should be for their account). Letter to be signed by TS & AG.</p> <p>Schedule a meeting with Securitas to finalize the next steps to ensure operations are in place on 1 July 2015.</p>	<p>AG & TS</p> <p>AG</p> <p>AG & TS</p>	<p>27 May 10:00</p> <p>28 May</p> <p>Before End May.</p>

Meeting Closed at: 17:00.